



FORWARD PLAN

10 July 2023 - 12 November 2023

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 10/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Financial Inclusion/Welfare Benefits Outturn 2022/23 and progress 2023/24

Description: Purpose of Report: This is the annual outturn report setting out all the work and support provided to residents across the 2022/23 financial year and progress in the 2023/24 year. The Executive Member will be asked to note the report and the support provided to financially vulnerable residents.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 10/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: Presents applications to list the Rose and Crown Public House, Askham Richard and Vernon House, Vernon Close, Bishopthorpe, as assets of community value.

The Executive Member will be asked to make a decision on whether the above properties should be added to the list of assets of community value.

Wards Affected: Bishopthorpe Ward; Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Corporate Director of Place

Contact Details:

Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant members, officers and third parties will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 11/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: New Lane Acomb SMS – Consultation Feedback

Description: Purpose of Report: The report details the results of a consultation exercise with regard speed management proposals for New Lane, Acomb following on from the completion of a feasibility study and the receipt of a 124 signature petition

The Executive Member will be asked to make a decision on how to proceed with the speed management scheme.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation letter and associated plans delivered to local residents and issued to relevant external parties including all emergency services.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 11/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Bishopthorpe Road Respark Experimental Traffic Regulation Order (TRO)

Description: Purpose of Report: To update on the outcome of the resident parking trial on Bishopthorpe road, review the findings and consider making the Experimental Traffic Regulation Order permanent.

The Executive Member will be asked to make a decision to make the experimental Traffic Regulation Order permanent.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation within the Experimental Traffic Regulation Order process

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 11/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consultation on Cashless Parking

Description: Purpose of Report: The Executive Member is asked to approve a consultation on a policy around cashless parking in York's car park and on street parking estate.

The Executive Member will be asked to make a decision to proceed with a consultation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: To be determined.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/07/23

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Local Electric Vehicle Investment (LEVI) Funding Offer – HyperHub 4

Description: Purpose of Report: The Council has been awarded a sum from the Local Electric Vehicle Investment fund for Hyperhub 4. A decision is required to accept the LEVI funding offer and approve match funding for the construction of HyperHub 4 at Askham Bar

The Executive will be asked to consider the business case in order to accept the funding and invest the match funding contribution.

Wards Affected: Dringhouses and Woodthorpe Ward

Report Writer: Stuart Andrews **Deadline for Report:** 03/07/23

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: LEVI Funding Offer – HyperHub 4

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/07/23

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Bus Network and Bus Service Improvement Plan (BSIP) Update

Description: Purpose of Report: The report will inform the Executive of continuing actions to stabilise bus network as government support decreases. Whilst maintain objectives to grow the network within BSIP, BSIP update City Bus Centre Study, City Centre Shuttle Bus Study, Poppleton Park & Ride, Update on Young Person Fare Initiatives as part of BSIP.

The Executive will be asked to:
Agree on-going Actions to Stabilise the Bus Network within York
Agree scheme progress as part of the City Centre Bus Study
Agree scheme progress as part of City Centre Shuttle Bus Study
Agree Young Person Fare initiative as part of BSIP

Wards Affected: All Wards

Report Writer: Michael Howard **Deadline for Report:** 29/06/23

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Michael Howard, Senior Transport Project Manager

michael.howard@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Public consultation through Enhanced Bus Partnership will be undertaken as per the DfT guidelines and EBP governance.

Consultees:

Background Documents: Bus Network and BSIP Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/07/23

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Anti-racist and inclusive strategy and action-plan

Description: Purpose of Report: In line with a Council resolution approved on 21 October 2021 to aspire to make York Anti-Racist and Inclusive, to receive the city-wide strategy and action plan from the independent and cross-sectional working group led by IERUK 3.0, and approve the Council's response and next steps.

The Executive will be asked to receive the strategy and action plan, approve the council's response and next steps, and recommend that Full Council approve and adopt the Strategy and Action Plan on behalf of the city.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield **Deadline for Report:** 29/06/23
Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Director of Customer & Communities

Contact Details: Laura Williams, Pauline Stuchfield, Director of Customer & Communities

laura.williams@york.gov.uk, pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** monitoring required

Making Representations:

Process: All consultation on the strategy has been undertaken by IERUK 3.0 and their Partners as part of developing the strategy and action plan.

Consultees:

Background Documents: Anti-racist and inclusive strategy and action-plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Health, Wellbeing and Adult Social Care

Meeting Date: 18/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Agreement to submit the final version of the York Learning Accountability Statement to the Department for Education

Description: Purpose of Report: To gain approval to submit the final accountability statement, relating to Adult learning grant spend, to the Department for Education by the 31 July 2023 deadline. A draft version was approved by Senior Management Team (SMT) on 30 May 2023 to meet the deadline this updated version must be published by 31 July 2023 to form the basis of our funding agreement.

The Executive Member will be asked to approve the final version for publication.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Health, Wellbeing and Adult Social Care

Lead Director:

Director of Customer & Communities

Contact Details:

Paul Cliff

paul.cliff@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The accountability statement details the aspects of the Adult Learning and Skills Engagement Strategy (consulted and agreed in July 2022) that respond specifically to the York and North Yorkshire Learning and Skills Improvement Plan (LSIP) and the York 10 year skills plan.

Consultees:

York and North Yorkshire Adult Learning and Skills Engagement Strategy (public consultation). York and North Yorkshire Learning and Skills Improvement Plan (LSIP) (consulted with employers and stakeholders by North and West Yorkshire Chamber of Commerce). York 10 year skills plan (produced and consulted on by the York Skills and Employment Board).

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Housing, Planning and Safer Communities

Meeting Date: 19/07/23

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Planning Enforcement Update

Description: Purpose of Report: To update the Executive Member with regard to enforcement cases being processed including notices served.

The Executive Member will be asked to note the contents of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Rob Harrison, Becky Eades, Head of Planning and Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/09/23

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Item Type: Joint Devolution Committee

Title of Report: Combined Authority Governance

Description: Purpose of Report: To seek approval of:

(a) A draft Local Assurance Framework for submission to the Department of Levelling Up, Housing and Communities in order to release the first phase of devolved funding; and

(b) The LEP integration plan; and

(c) The initial high level governance structure of the combined authority.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk:

04-08 Regular monitoring required

Reason Key:

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Item Type: Joint Devolution Committee

Title of Report: Combined Authority Budget

Description: Purpose of Report: Approve outline budget position for 2023/24 (November to March/May) including use of reserves, implementation costs and service level agreements.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk:

04-08 Regular monitoring required

Reason Key:

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Item Type: Joint Devolution Committee

Title of Report: Mayoral Combined Authority Branding

Description: Purpose of Report: To seek approval of draft initial branding styles for the future Mayoral Combined Authority.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk:

04-08 Regular monitoring required

Reason Key:

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Item Type: Joint Devolution Committee

Title of Report: Adult Education Budget Implementation

Description: Purpose of Report:

To seek approval of the Joint Committee for £494,816 from the York and North Yorkshire Combined Authority to match fund Department of Education (DfE) funding for the implementation stage of the Adult Education Budget (AEB).

To seek approval that the existing LEP Skills and Employability Board with the addition of a member from each local authority forms the interim project Board for the implementation stage of the AEB.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution), Executive Member for Health, Wellbeing and Adult Social Care

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk:

04-08 Regular monitoring required

Reason Key:

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: All Age Commissioning Strategy

Description: Purpose of Report: This Commissioning Strategy lays out, at a high level, how the City of York Council intends to shift the balance of care in order to meet the growing needs of local people while working with reduced funding. By doing so, the council will focus on promoting well-being and an asset-based community development approach to the commissioning process. Councils with Adult Social Services responsibilities are required by the Care Act of 2014 to oversee the care market, collaborate with providers to develop high-quality services, guarantee capacity to meet local needs, and ensure the safety of service users. The Strategy helps the council to fulfil this duty by setting out our commissioning intentions.

The Executive will be asked to approve the strategy.

Wards Affected: All Wards

Report Writer: Jamaila Hussain **Deadline for Report:** 04/09/23
Lead Member: Executive Member for Adult Social Care and Public Health
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: All Age Commissioning Strategy

Call-In

If this item is called-in, it will be considered by the 04/09/23
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Building Lease for Drug and Alcohol Service

Description: Purpose of Report: This report is to request permission for City of York Council to renew a lease agreement with York Conservation Trust (YCT) for the use of Bowes Morrell House (BMH). This is to provide a premise for the York Drug and Alcohol Service (YDAS) to operate the 12 week rehabilitation programme (Oaktrees) from.

The Executive will be asked to consider approving the lease to enable buildings to be provided for YDAS.

Wards Affected: Guildhall Ward

Report Writer: Ruth Hine
Lead Member: Executive Member for Adult Social Care and Public Health
Lead Director: Director of Public Health
Contact Details: Ruth Hine

Deadline for Report: 04/09/23

ruth.hine@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: As part of the re-procurement steering group meetings, discussion with legal and procurement have taken place.

Consultees:

Background Documents: Building Lease for Drug and Alcohol Service

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Recommission of the current York Reablement Service

Description: Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current reablement service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service.

The purpose of the report is for Executive to review the report and recommendations to come to a decision on the best option to go forward.

Members will be asked to recommend the best option to recommission York Reablement Services.

Decision due date for Executive changed from 16/03/2023 to 15/06/23. Reason: An equality impact assessment has recently been completed and as a consequence there is a need for an extended engagement period with key stakeholders to fully understand the impact of the current service and any gaps in provision, and that they are addressed as part of the recommissioning process.

Decision due date for Executive changed from 15/06/2023. The revised date is to be confirmed. Reason: Further work is required with the ICS before it is taken forward.

Wards Affected: All Wards

Report Writer: Judith Culleton
Lead Member: Executive Member for Adult Social Care and Public Health
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Judith Culleton, Edward Njuguna

judith.culleton@york.gov.uk, edward.njuguna@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process:

The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

Consultees:

- York and Scarborough Hospital NHS Foundation Trust
- City of York Council Reablement Task and Finish Group
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network
- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

Background Documents: Recommission of the current York Reablement service

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/09/23